



**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION IX  
75 Hawthorne Street  
San Francisco, CA 94105**

Dear

We are writing to advise you of forthcoming changes in your Clean Water Act reporting responsibilities. As a permittee regulated under the National Pollutant Discharge Elimination System (NPDES) program, you have been submitting Discharge Monitoring Reports (DMR) to the U.S. Environmental Protection Agency Region 9 (USEPA) in San Francisco. On July 1, 2004, the USEPA Region 9 and the California State Water Resources Control Board (SWRCB) began implementing a six-month plan to transfer active management of NPDES data from the USEPA Region 9 (San Francisco) to the SWRCB (Sacramento). As of January 1, 2005 the SWRCB will manage all aspects of the California NPDES data system, including permit and compliance data entry, pre-printed DMR paper flow, and data inquiries. Following is the schedule for transferring management of these three NPDES functions from the USEPA to the SWRCB.

**NPDES Permit and Compliance Data Entry**

On July 1, 2004, the SWRCB assumed responsibility for NPDES data entry functions the USEPA Region 9 has managed in the past. This includes data entry for DMRs, permit facility information, permit limits, and monitoring requirements.

**NPDES Pre-Printed DMR Paper Flow**

To facilitate the SWRCB's active management of these NPDES data entry functions, please submit NPDES DMRs directly to the SWRCB in Sacramento as of the October 2004 reporting period. Please send the completed forms (and one copy) to:

**State Water Resources Control Board  
Discharge Monitoring Report Processing Center  
Post Office Box 671  
Sacramento, CA 95812**

Once you begin submitting your DMRs to the SWRCB, please **discontinue submitting any DMR information to USEPA**, unless we specifically so request. Unless otherwise directed by

the SWRCB, **all discharge monitoring results must be reported on the official USEPA pre-printed DMR forms** (EPA Form 3320-1). Please do not submit forms that are self-generated or modified. Please report results on the pre-printed DMR forms only. If you do not receive pre-printed DMR forms, please call Carey Houk (415-972-3492) or Roger Vann (415-972-3519) of our office.

#### **NPDES Data Inquiries**

As of January 1, 2005, NPDES data inquiries will be handled by the SWRCB's NPDES Permits and Compliance Data Help Center. For the balance of 2004, please continue to call Carey Houk and Roger Vann of our office to resolve any questions.

The SWRCB is in the process of initiating outreach efforts for California NPDES permittees through meetings, presentations, newsletters, and Web sites. Your active participation in the process is important. For information about the transition of NPDES data management to the SWRCB, please call the SWRCB's Ron Robinette at 916-341-5211. A letter from the SWRCB to address other issues related to the SWRCB's management of the California NPDES data system will be mailed to you shortly.

Sincerely yours,

[October 8, 2004]

[Original Signed By]

Alexis Strauss

Director, Water Division

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